

**CONFIDENTIAL****SECURITY INFORMATION**

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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chairman, Efficiency Awards Committee

DATE: 13 December 1951

FROM : Recorder, Efficiency Awards Committee

SUBJECT: Within-grade increases for [REDACTED]

25X1A

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1. I have been informed by [REDACTED] that Mr. Meloon recommends immediate processing of Superior Accomplishment salary increases for [REDACTED].

2. Your instructions in this matter are desired.

[REDACTED] 25X1A

Attachment

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EFFICIENCY AWARDS COMMITTEE met on 27 November 1951:

Members Present

25X1A F. Trubee Davison - Chairman  
[REDACTED] - (for Comptroller)  
[REDACTED] - Advisor for Management  
25X1A George E. Meloon - Acting Personnel Director  
25X1A [REDACTED] - Recorder

[REDACTED]

25X1A Wilfred L. Peel - (visitor)  
[REDACTED] - (visitor)

(Governing Directive: CIA Regulation [REDACTED])

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	<u>Cases Receiving</u> <u>Favorable Recommendations</u>	<u>Action Taken</u>	<u>Basis</u>
25X1A	[REDACTED] OSO	Within-grade Increase recommended	Paragraph E (2) (c)

Comment: Committee recommends a within-grade step increase in employee's present grade of GS-9 as a reward for superior accomplishment. [REDACTED] allegedly achieved outstanding success in an extremely sensitive operation, the details of which cannot be committed to writing. During this operation he received less than five hours average sleep a night, maintaining his regular office duties as well as participating in the project.

[REDACTED] is credited with proficiency in [REDACTED] and in photography. His development of these skills has enabled the [REDACTED] station to undertake and accomplish dangerous operations.

25X1A	[REDACTED] OSO	Within-grade Increase recommended	Paragraph E (2) (c)
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Comment: Committee recommends a within-grade step increase in employee's present grade of GS-11 as a reward for superior accomplishment. [REDACTED] with appropriate

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25X1A

assistance from Headquarters, allegedly achieved outstanding success in an extremely sensitive operation, the details of which cannot be committed to writing. He was responsible for laying the groundwork and the necessary organizational planning for the project. He was largely responsible for conceiving the idea and possibility of the [REDACTED] operation resulted in a superior operational achievement which was accomplished with a minimum of risk to OSO personnel and activities despite the security precautions of the target installation.

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Cases Pending Action:

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[REDACTED]  
George E. Meloon

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(Approved) ( )

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25X1A

[REDACTED]  
WALTER REID WOLF  
Deputy Director  
(Administration)

25X1A

[REDACTED]  
F. TRUBEE DAVISON  
Chairman

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